

## Before You Order Catering- FAQ

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- ✓ We are happy to accommodate dietary restrictions/food allergies with advance notice. Additional fees may apply.
- ✓ Please let us know if you need disposable dinnerware, serving utensils or warming stations to keep your food hot for up to 2 hours. Additional fees apply.
- ✓ We are happy to customize an order for your event. Just ask!
- ✓ Payments: Once your invoice is paid in full or your final guest count as been given, you may increase or add on to your order but not decrease. Please be mindful of this when placing your order as all payments are non-refundable.

### Booking an Event/Order 3 Months or More, in Advance

A \$500 retainer is required to secure your date. Another 50% is due 1 month prior to your event. Final payment is due 72 hours prior to your event.

### Booking an Event/Order 3 Months or Less, in Advance

A 50% retainer is required. Final payment is due 72 hours before your event.

### Booking an Event/Order Less than 1 Month in Advance

Full payment (+tax) will be required.

Place your order at [www.citymoosenh.com](http://www.citymoosenh.com) with the following details:

- Date of event
- Start time/preferred pick up/delivery time
- Planned guest count
- Type of service needed: pick up, delivery or on-site catering w/staff (*if delivery, please include delivery address*)
- [Menu](#) items you are interested in

